

HABERSHAM COUNTY BOARD OF COMMISSIONERS MEETING
6:00 P.M., MONDAY, JUNE 17, 2024
HABERSHAM COUNTY COURTHOUSE
JURY ASSEMBLY ROOM
295 LLEWELLYN ST, CLARKESVILLE, GA 30523

The Habersham County Board of Commissioners held a regularly scheduled meeting on Monday, June 17, 2024 at 6:00 p.m. in the Jury Assembly Room of the Habersham County Courthouse located at 295 Llewellyn St, Clarkesville, GA 30523.

Present was Chairman Ty Akins, Vice Chairman Bruce Harkness, Commissioner Bruce Palmer, Commissioner Dustin Mealor, Commissioner Jimmy Tench, County Manager Alicia Vaughn, County Attorney Ralph Taylor, County Clerk Brandalin Carnes, staff, members of the media and the public.

Chairman Akins called the meeting to order at 6:01 p.m.

Commissioner Harkness lead the invocation.

Commissioner Palmer lead the pledge of allegiance.

ADOPTION OF AGENDA

Commissioner Mealor requested that the following amendments be made to the agenda:

- 1) Move public hearings item “a. First Reading of the Proposed FY 2025 Budget” down to item “c” under public hearings.
- 2) Move public hearings item “b. CU-24-05: Juan Matias Seeking Conditional Use of 7 Acres on Wheeler Rd (Parcel 041 047B) in the LI, Low Intensity District for Soccer Field/Facility” up to item “a” under public hearings.
- 3) Move public hearings item “c. CU-24-06: Brandon Brooks Seeking Conditional Use of 14.93 Acres at 245 Turnerville Circle (Parcel 104 024) in the LI, Low Intensity District for Dog Training Facility” up to item “b” under public hearings.

Motion by Commissioner Mealor, seconded by Commissioner Harkness and voted unanimously (5-0) to approve the adoption of the agenda with the aforementioned changes.

PRESENTATIONS/ANNOUNCEMENTS:

- a. Recognition of Station 16, A-Shift Firefighters
 1. Brian Mills, Lieutenant
 2. Jody Poole, Firefighter/Paramedic
 3. Bryan Nix, Field Training Officer Firefighter/Advanced EMT
 4. Travis Damroze, Firefighter/Advanced EMT
 5. Jessica Hagstrom, Probationary Firefighter/EMT
- b. Citizen Recognition: Bill Miles, VFW Post 7720 Commander
- c. Proclamation of June 16-22, 2024 as National Waste and Recycling Workers Week

PUBLIC HEARINGS:

- a. CU-24-05: Juan Matias Seeking Conditional Use of 7 Acres on Wheeler Rd (Parcel 041 047B) in the LI, Low Intensity District for Soccer Field/Facility

This item was originally listed on the agenda as being item “b” under public hearings, however it was moved up to item “a” under public hearings during the adoption of the agenda.

Planning Director Mike Beecham addressed the Commission. Applicant Juan Matias is seeking a conditional use for the purpose of constructing a soccer field/facility on a 7-acre parcel (041 047B) located on Wheeler Road in the LI, Low Intensity District. The proposed usage includes construction of a soccer field on the property with associated parking, concessions and portable toilets. It is expected that approximately six tournaments a year would be held at the facility with up to 300 people attending. These tournaments would be held on the weekends with up to 16 teams participating. The remainder of the year the facility would be used as a practice area, as well as for local teams to play individual matches outside of a tournament. Yellow Bank Creek borders the proposed facility on the northern side. There would be a 150’ setback from the top of the bank for any impervious surface. The first 100’ from the top of the bank must remain undisturbed, which means no grading or structures would be allowed. There is no area of the property within a designated floodplain, however it does appear that portions of the property flood and neighbors have stated that flooding does occur. There is a reasonably new subdivision surrounding the proposed site with homes that were built around two years ago. The Planning Departments staff feel that the location is not appropriate for the proposed use given that there is a subdivision on three sides of the property. In addition, the soccer field is immediately behind four homes. There was a large number of citizens that attended the Planning Commission meeting at which this application was discussed who were opposed to the proposed facility. They expressed concerns about traffic, noise, environmental impact, and the inappropriateness of the facility in the residential area. The Planning Commission is recommending denial of application CU-24-05.

Attorney Ralph Taylor invited the applicant to address the Commission in support of his conditional use application. The applicant of CU-24-05 was not in attendance at the meeting.

Attorney Ralph Taylor invited anyone else present who wished to speak in support of the application to address the Commission. There were none present who wished to speak in favor of conditional use application CU-24-05.

Attorney Ralph Taylor asked anyone who wished to speak in opposition of conditional use application CU-24-05 an opportunity to address the Commission.

Mr. Jim Loucks voiced his opposition to conditional use application CU-24-05. Mr. Loucks is a former Concessions Director for the Greenville County, SC Recreation Department. He states that one of the biggest challenges that they would face after events was the debris cleanup, and that they ended up having to get a contract with the prison system to assist with this. He feels that there will be issues with debris getting distributed to adjacent properties via the creek and the wind. He feels that a more appropriate place to have these tournaments would be at the county recreation facilities, stating it is easy to do so as he himself has worked with the county to host tournaments. He feels that this is a better option than holding them in an unregulated private area.

Mr. Rick Flaherty voiced his opposition to conditional use application CU-24-05. Mr. Flaherty gave the Commissioners a copy of a photo from January 9th of this year that he stated shows the property in question as being flooded. He informed the Commission that all the water runoff from the property goes into the proposed soccer field area. Mr. Flaherty stated that he looked up FEMA’s definition of a flood plain and the property in question fits the description. He feels that with six tournaments a year and up to 300 participants per tournament, the proposed use would constitute a public nuisance due to traffic, insufficient parking,

debris and erosion of the streambank. He feels that the proposed use does not fit with the purpose and intent of the LI designation of the property and surrounding residential use.

Mr. Doug Griffeth voiced his opposition to conditional use application CU-24-05. Mr. Griffeth voiced his concerns regarding the property being a flood plain, stating that he feels that even with a 150-foot buffer pesticides and herbicides will still end up in the creek. He feels that Yellow Bank Creek is environmentally sensitive and needs to be protected. He also has concerns with having influxes of so many strangers around the neighborhood, as there are several people with small children living in the area.

Chairman Akins opened the floor to questions or discussion by the Commission. None of the Commission had any questions or needed further discussion.

Motion by Commissioner Mealar, seconded by Commissioner Palmer and voted unanimously (5-0) to deny CU-24-05.

- b. CU-24-06: Brandon Brooks Seeking Conditional Use of 14.93 Acres at 245 Turnerville Circle (Parcel 104 024) in the LI, Low Intensity District for Dog Training Facility

This item was originally listed on the agenda as being item “c” under public hearings, however it was moved up to item “b” under public hearings during the adoption of the agenda.

Mike Beecham addressed the Commission. Applicant Brandon Brooks is seeking a conditional use for a dog training facility on his 14.93 acre parcel (104 024) located at 245 Turnerville Circle in the LI, Low Intensity District. The proposed facility will keep dogs within an enclosed kennel except for when training is occurring. The kennel will be located within a fenced area to prevent dogs from escaping. The dogs will not be outside unless the applicant is working with them. The proposed location of the kennel and fenced area on the property will be to the side and rear of the home. The dogs will stay at the facility for approximately two weeks, though some owners will be bringing their dogs for training sessions during the week for a one-hour block of time. The surrounding properties are a mix of residential, agricultural or undeveloped uses. The closest home is approximately 100 yards from the proposed location and is the home of the applicant’s father, who is in support of the conditional use request. There were two citizens who spoke in opposition of the request at the Planning Commission meeting in which this conditional use application was discussed. They cited their primary concerns as noise from barking, dangerous animals getting loose, traffic, and the condition of the road which they felt was in generally poor shape. There is currently a large, wooded area on the perimeter of the property and the applicant has stated that he does not intend to cut any of the existing trees down. The Planning Commission is recommending approval with the conditions that no breeding of dogs will be allowed with the proposed dog training facility, the fenced area shall consist of an 8’ high privacy fence, and that the maximum number of dogs at the training facility at any given time be limited to six.

Commissioner Harkness stated that he sees that the application allows for boarding of dogs at the facility, and wanted to know whether the six-dog limit applied to animals that were boarding, training or both? Mr. Beecham stated that the number of dogs on the property at any given time was limited to six regardless of whether the animals are being trained or boarded. There was no distinction made regarding the applicants personally owned dogs.

Attorney Ralph Taylor invited the applicant to speak on behalf of conditional use application CU-24-06. Brandon Brooks addressed the Commission. He informed them that the nature of the boarding that would occur would be for the purpose of housing dogs that are being trained only. He assured the Commission that safety was a huge concern for him as well, as he did not want to have to explain to a dog owner how their animal got loose from his facility or lost. He stated that all dogs that were not actively being trained would be housed inside an insulated, climate-controlled kennel and that this in itself would provide sound proofing. In

addition, there will be only one entry and exit to the kennel with redundant doors, which would prevent any animals from escaping.

Attorney Ralph Taylor invited those who wished to speak in support of conditional use application CU-24-06 to address the commission.

Mr. Wade Rhodes was the only individual present who wished to speak in favor of CU-24-06, stating that he knows Mr. Brooks' family and that they are quality people who will address any issues should they arise.

Attorney Ralph Taylor invited those who wished to speak in opposition of conditional use application CU-24-06 the opportunity to do so. There were none present who wished to speak against the conditional use application.

Attorney Taylor advised the Commission that the condition regarding the limit to the number of dogs at the training facility needs to make a distinction between the applicants' personal dogs and the dogs being trained and boarded.

Chairman Akins opened the floor to questions or discussion by the Commission. None of the Commission had any questions or needed further discussion.

Motion by Commissioner Palmer, seconded by Commissioner Harkness and voted unanimously (5-0) to approve with conditions recommended by the Planning Commission with the modification that the six-dog limit does not apply to the applicants' personal dogs.

c. First Reading of the Proposed FY 2025 Budget

Chief Financial Officer Tim Sims gave a presentation on the proposed FY 2025 Budget. Mr. Sims wanted to start by providing clarification to claims that there was a sudden and huge increase in the budget between 2020 and 2021. By state law, the Board of Commissioners is required to approve every fund that expenditures are made from on an annual basis. At the time Mr. Sims started his employment with Habersham County as Chief Financial Officer in 2021, only the General Fund, the Landfill Fund and some of the Special Revenue Funds were being brought before the Commission for approval as part of the annual budget process. The Capital Projects Fund, SPLOST Funds, EMS Fund, etc. were not being brought to the Commission for approval on an annual basis. The capital projects were receiving initial approval as multi-year projects, however they still needed to be approved on an annual basis as well to be compliant with state laws. Mr. Sims started including these funds for approval on an annual basis as part of the normal budget process in 2021. There was not a sudden increase in spending, rather the budget was being appropriately presented in its entirety to the Commission for approval.

Mr. Sims discussed with the Commission the impact of inflation on the budget. He informed them that the U.S. inflation rate is currently at 3.4% for May 2024, however that the inflation rate over a 4-year period has been 20.2%. This has caused a dramatic increase in the cost of goods and services for the county government just as it has for citizens. He cited examples of some of the more dramatic increases in costs, with the most notable being the cost of resurfacing 1 mile of road going from \$114,435 in 2021 to \$210,000 in 2024, an 84% increase. Mr. Sims discussed other items that have had a large impact on the budget this year. The recommended 4% merit/COLA increase for employees would come out to be about \$653,000. The property and casualty insurance premium has increased by approximately \$140,000 (24%). This increase in insurance premiums is a nationwide epidemic being faced by both governments and private consumers. The countywide phone system will need to be replaced as it has reached the end of its life. Additionally, there have been increases fees paid by IT for maintenance services and licensing.

Mr. Sims informed the Commission that the amount of budget requests that were made by all of the county departments and offices totaled \$44.65 million. Management has already cut \$5.48 million in these requests. There were \$1.42 million in requests for 24 new positions and \$3.86 million in capital improvement project (CIP) requests. Out of the \$3.86 million that was requested from the CIP Fund for projects, management has cut the list down to \$1.92 million to present to the Commission to determine what to include in the \$1.66 million that is being proposed for the CIP budget.

The twenty-two (22) position requests included the following:

- 9 Full-Time Firefighter/EMS positions for Emergency Services
- 2 Part-Time Animal Care Technicians for Animal Control
- 4 Full-Time Maintenance Workers for Facilities Maintenance
- 1 Full-Time IT Technician for Information Technology
- 1 Full-Time Network Service Administrator for Information Technology
- 1 Full-Time Parks and Recreation Coordinator for the Recreation Department
- 1 Full-Time Public Information Officer
- 1 Full-Time Private Investigator for the District Attorney's Office
- 1 Full-Time Victim Advocate (SPCR) for the District Attorney's Office
- 1 Full-Time Investigator for the Solicitors Office

The total proposed FY 2025 budget across all funds is \$84.86 million, which is a 15.8% increase from the FY 2024 budget of \$73.32 million. The only portion of the budget that is funded by property taxes is the general fund, which makes up 46% of the budget.

Mr. Sims informed the Commission that he just received the preliminary tax digest numbers this past Thursday, June 13th. This delay in receiving these figures has caused difficulty with budget preparation, as it is difficult to determine what they could or could not afford. The Tax Assessors Office has still must run some testing and then send the digest off to the state. He is hoping to receive the final numbers within the next week and a half.

Commissioner Akins thanked Mr. Sims, his staff and the County Manager for all the work they have put into the preparation of this budget. He wanted to emphasize to all of those in attendance that what is being presented tonight is only what is being proposed, and the Commission is continuing to meet with staff to ask questions, have discussions and determine what changes and cuts need to be made. He wanted to let everyone know that the term "capital improvements" is sometimes misleading as a vast majority of what is included is the replacement or repair of broken-down equipment and vehicles or long needed maintenance items for facilities. Commissioner Palmer echoed this, stating the County in the past has been really good at building but not great at maintaining. He feels that they must start doing a better job at this, as it is no different than a private home, it is cheaper to properly maintain it than it is to rebuild.

County Attorney Ralph Taylor opened the hearing up to those members of the public who wished to speak about the FY 2025 Budget.

Ms. Paula Hannington addressed the Commission, stating that while she understands that inflation effects the government as well as citizens, the difference is that the citizens are having to deal with it by cutting their expenses. While she understands that only 46% of the budget is funded by property taxes, however she has a hard time as a taxpayer thinking about how her taxes are increasing as her spending ability is going down. She feels that there are only certain elements of government operations that are essential, such as public safety, maintaining public records, general administration, etc. She feels like she is seeing more situations in which she feels like the government is competing with private enterprises. As an example of this, she inquired as to

how many children are being served by the recreation departments gymnastics program, which has an annual budget of close to \$500,000? She feels if there is a high demand for gymnastics than someone would open a private gymnasium if the taxpayers were not funding it, stating that there are a lot of empty commercial buildings that could be used for this purpose.

There were no additional people who wished to speak in regard to the budget after Ms. Hannington.

Chairman Akin asked the Commission if they had any additional questions or comments regarding the FY 2025 Budget?

Commissioner Palmer mentioned one of the reasons that the Commission decided to have the gymnastics program broken out separately from the rest of the Recreation Department budget was so they could analyze the revenue versus the expenses for this program. He assured Ms. Hannington that they are reviewing these figures.

PUBLIC COMMENTS:

- a. Wade Rhodes: Mr. Rhodes provided a background history regarding the EDC and Partnership Habersham, stating that this public-private partnership was formed with the main purpose of making it easy to do business in Habersham. He wants the Commission to take into consideration all of the benefits that Partnership Habersham provides to the community, including workforce development, outreach to the schools and kids for vocational programs, bringing in investors such as Marriott, etc. He is asking the Commission to voice their concerns to Partnership Habersham and allow them to attempt to work things out.
- b. Lachelle Worley: Ms. Worley stated that today the county came out to grade Ivy Mountain Connector and resurface it again. She had no knowledge of this, and no one reached out to her about it. She is putting in effort and getting no response or help back. She was told that the Commission made the decision to resurface the road today. She keeps inquiring about the research that is being done but she is not being provided the information saying that it is not public yet. It is her property, why can't she have access? She is asking for some kind of decision or conversation about this. It isn't going away, and it is consistently getting worse. She can't go out and farm her land as she is getting harassed. Commissioner Akins asked if Attorney Taylor wanted to respond, and he said that the time was not appropriate. Commissioner Harkness assured her that the Commission would not discuss a topic like this in a closed-door meeting. The decision on what roads to grade is made at the Public Works Directors level, not the Commission level. He apologizes if there was a misconception about this. The issue is being researched and a legal opinion is being formed. At this time, it is being treated and maintained as a county road until otherwise determined. Commissioner Akins stated that he understands that not only she but the other residents in the area want a decision on this issue and they are working on it.
- c. Peggy Fortson: Ms. Fortson stated that since she has been coming to the meetings the past three years, she has heard regular concerns about spending money on youth programs and not maintaining programs they already have. As a parks and rec board member and user she is voicing her support for repairing the bleachers and providing an additional adult supervision. Not having enough supervision leads to damage to recreation department facilities. Having additional adequate staff to perform maintenance is also critical.

CONSENT AGENDA:

Motion by Commissioner Harkness, seconded by Commissioner Mealor and voted unanimously (5-0) to approve.

- a. Consider/Approve March 18, 2024 Executive Session Minutes
- b. Consider/Approve April 15, 2024 Executive Session Minutes
- c. Consider/Approve May 20, 2024 Regular Meeting Minutes
- d. Consider/Approve Award of RFP 2024-07 for Baseball Field Scoreboard Replacement
- e. Consider/Approve Local Share Commitment for FY-24-25 for Funding through Legacy Link for Senior Center
- f. Consider/Approve Acceptance of Settlement from Windstream/Sedgwick CMS for Repair of Damage to Oak Creek Ln
- g. Consider/Approve Sale of Easement to Georgia Power for Transmission Line Through 0 Toccoa Highway Property (Tax ID# 105 001)

REPORTS:

- a. County Manager’s Report: Alicia Vaughn, County Manager
- b. Departmental Report: Bill Harden, Airport Manager
- c. Recreation Board Report: Angela Haughton, Board Chair

APPOINTMENTS:

BOARD OF TAX ASSESSORS

Appointment Will Serve Remainder of 3-Year Term

- 1. Curtis Shedd (Resignation-Term Expires 12/31/2026)- Commissioner Tench

Motion by Commissioner Tench, seconded by Commissioner Mealor, and voted unanimously (5-0) to table this appointment to the Board of Tax Assessors until the next regularly scheduled Commission meeting to be held on July 15, 2024.

DEPARTMENT OF FAMILY AND CHILDREN SERVICES BOARD

5-Year Term

- 1. Robin Krockum (Term Expires 06/30/2024)- Commissioner Palmer

Motion by Commissioner Palmer, seconded by Commissioner Harkness and voted unanimously (5-0) to reappoint Robin Krockum to the Department of Family and Children Services Board.

AVITA BOARD

3-Year Term

- 1. Brenda Hochmuth (Term Expires 06/30/2024)- At-Large

Motion by Commissioner Harkness, seconded by Commissioner Mealor and voted unanimously (5-0) to reappoint Ms. Hochmuth to the AVITA Board.

HOSPITAL AUTHORITY

3-Year Term

- 1. Andy Anderson (Term Expires 06/30/2024)- Commissioner Mealor

Motion by Commissioner Mealor, seconded by Commissioner Palmer, and voted unanimously (5-0) to nominate a slate consisting of the following:

Andy Anderson
Stephanie Pridemore
Kenneth Berry

- 2. Teri Newsome (Term Expires 06/30/2024)- Commissioner Akins

Motion by Commissioner Akins, seconded by Mealor, and voted unanimously (5-0) to nominate a slate consisting of the following:

Teri Newsome
Lock Arnold
Monica Schulte

- 3. Kerry Loudermilk (Term Expires 06/30/2024)- Commissioner Palmer

Motion by Commissioner Palmer, seconded by Commissioner Harkness, and voted unanimously (5-0) to nominate a slate consisting of the following:

Kerry Loudermilk
Mary Smith
Tim Jarrells

GEORGIA MOUNTAIN REGIONAL COMMISSION

Private Sector Appointment

1-Year Term

- 1. Ken Schubring (Term Expires 06/30/2024)- At Large

Motion by Commissioner Harkness, seconded by Commissioner Mealor, and voted unanimously (5-0) to reappoint Ken Schubring to the Georgia Mountain Regional Commission as the private sector appointment.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. Consider/Approve Renewal of Property & Liability Insurance with ACCG-IRMA

Human Resources Director Ann Cain addressed the Commission. She is requesting Commission approval for the renewal of Habersham County's property, vehicle and liability coverage with ACCG-IRMA for FY 2024-2025 at the same deductible and limits of liability as the expiring coverage. Ms. Cain informed the Commission that Habersham County carries insurance through the Association of County Commissioners of Georgia (ACCG) Interlocal Risk Management Agency (IRMA). ACCG-IRMA is non-profit, self-insured, member-owned group fund comprised of Georgia counties that provides insurance coverage for property, automobile, general liability, law enforcement liability, public official's liability, crime, and boiler/machinery exposures. The membership of ACCG-IRMA is comprised of only Georgia county governments and the coverage is specially tailored for their unique exposures. IRMA estimates the members' anticipated losses and collects premiums to cover those losses. Excess insurance is purchased to protect against catastrophic losses. Habersham County has had coverage through ACCG-IRMA for 30 of the past 33 years. Staff has completed the annual renewal paperwork and received quotes for continuing coverage. The premium for maintaining the same deductible and limit of liability for FY24-25 will be \$728,164. While this is an increase of \$110,902 from the FY23-34 premium of \$617,262, the increase is not unreasonable when a few facts are considered. ACCG-IRMA looks back at a five-year period of claims to determine an estimate of what it will cost to cover a member. The unfortunate truth of the matter is that ACCG-IRMA has paid out more in claims over the past five years than the county has paid in premiums. The amount of actuarially adjusted claims incurred from July 1, 2018- June 30, 2023 was close to \$2.1 million. The amount of premiums paid by Habersham County was only \$1.89 million. Simply put, ACCG is willing to continue its relationship with the county even though they have been losing money on insuring us. Ms. Cain stated that Habersham County would not receive this same kind of consideration from a private insurance company. In addition, she informed the Commission that ACCG has excellent customer service and has been instrumental in assisting the new Risk Manager in coming up with a more robust Risk Management program. This will allow the county to save money on future renewals premiums as well as deductibles by focusing on accident prevention and accountability to decrease our number of claims. Management and staff do not suggest that the deductible be increased to save on premiums as an analysis over the past five years suggests that the difference in a lower premium versus a higher deductible would result in a negligible savings compared to the possible risk. With this in mind, Ms. Cain is recommending approval of the ACCG-IRMA renewal at the same deductible and limits of liability as the expiring coverage.

Motion by Commissioner Harkness, seconded by Commissioner Mealor and voted unanimously (5-0) to approve.

ADDITIONAL COMMENTS

Commissioner Harkness thanked everyone for attending the meeting.

Commissioner Palmer thanked everyone who came, even the ones who came because they had a specific issue in their neighborhood. The Commission tries to arrange the agenda so that citizens who are present for a hearing or public comment don't have to be here any longer than they want to, however he encourages people to hang around at the Commission meetings to hear some of the other topics presented.

Commissioner Tench had no additional comments.

Commissioner Mealor had no additional comments.

Commissioner Akins reminded everyone that the second of the two required budget hearings is scheduled to be held next Monday, June 24th at 6:00 p.m. at the Courthouse.

EXECUTIVE SESSION: Personnel, pursuant to O.C.G.A § 50-14-3(b)(2); Litigation, pursuant to O.C.G.A. § 50-14-2 and Property Disposal, pursuant to O.C.G.A. 50-14-3§ (b)(1).

Motion by Commissioner Harkness, seconded by Commissioner Mealor to enter executive session for the purpose of Personnel, pursuant to O.C.G.A § 50-14-3(b)(2); Litigation, pursuant to O.C.G.A. § 50-14-2 and Property Disposal, pursuant to O.C.G.A. 50-14-3§ (b)(1).

ROLL CALL:

Commissioner Palmer- aye
Commissioner Harkness- aye
Commissioner Akins- aye
Commissioner Mealor- aye
Commissioner Tench-aye

Motion carries unanimously (5-0) to enter executive session at 8:09 p.m.

Motion by Commissioner Mealor, seconded by Commissioner Tench, and voted unanimously (5-0) to leave executive session at 9:01 p.m.

County Attorney Donnie Hunt reported that all matters discussed in executive session were limited to those matters allowed by the laws of the State of Georgia and asked for a motion authorizing the Chairman to make such a representation under oath on the affidavit.

Motion by Commissioner Akins, seconded by Commissioner Mealor, and voted unanimously (5-0) to adopt the representation authorizing such affidavit as per the Attorney's recommendations.

ITEMS FROM EXECUTIVE SESSION:

- a. Consider/Approve Increasing Vital Records Income Retention Cap for Probate Judge Pam Wooley

Motion by Commissioner Harkness, seconded by Commissioner Palmer and voted unanimously (5-0) to increase the vital records income retention cap for Probate Judge Pam Worley to \$30,000.

ADJOURN

Motion by Commissioner Mealor, seconded by Commissioner Palmer and voted unanimously (5-0) to adjourn the meeting at 9:02 p.m.

Respectfully submitted,

By: _____
Commission Chairman Ty Akins

Attest: _____
County Clerk Brandalin Carnes